



Parks and Community Services Employment Opportunity

Job Title: **REFEREE/SCOREKEEPER**
Job Type: *Part-time, Temporary/Seasonal*
Hourly Rate: \$8.75 – \$11.40/hour
Work Location: *City of Dublin Sports Grounds*
Filing Period: *September 15, 2010 – Open Until Filled*
Apply Online: <https://www.calopps.org>
Contact: Damian.Sandholm@ci.dublin.ca.us (925) 833-6649

The Position

The Referee/Scorekeeper officiates and keeps score during youth basketball games.

Example of Duties

- Oversees the proper use of a community recreational facility.
- Performs a variety of custodial tasks.
- Assists the public and staff in their use of the facility.
- Sets and cleans up community recreational facilities during use by private parties and community groups.
- Issues and controls equipment and supplies.
- Assists with report preparation and record keeping.
- Keeps restrooms and kitchen clean and well stocked with paper towels, tissues, etc.
- Empties garbage throughout the facility as necessary.
- Secures the facility upon leaving.
- Other duties as assigned.

Education and Experience

Education: Completion of grade 10 or above.

Experience: Some experience in basketball, scorekeeping and/or officiating preferred. Some experience setting up facilities for meeting and events, and in cleaning or custodial work.

Knowledge and Abilities

- Ability to do heavy physical work including the lifting and moving of tables and chairs.
- Ability to follow written and oral instructions.
- Ability to deal effectively and courteously with the public.
- Must be available to work nights, weekends and holidays.

Licenses, Certificates and other Requirements

- At time of hire, Must be 15 years or older.
- School work permit, if applicable.
- Any offer of employment to an adult who will have direct contact with minors is conditional upon submission of a completed fingerprint screening and a satisfactory background check.
- Current certification in First Aid and CPR is desirable.